

Hollingworth Primary School



Market Street
Hollingworth
Via Hyde
Tameside
SK14 8LP

Headteacher: Mrs. S. Tickle, BA(Hons) NPQH
Deputy Headteacher: Mrs. H. Bates, BEd(Hons)

Tel: 01457 762136
Fax: 01457 765288

E-mail: admin@hollingworth.tameside.sch.uk
Website: www.hollingworth.tameside.sch.uk

Dear Parent/Carer,

Since the Universal Free School Meals programme began, there has been a REDUCTION in the number of FAMILIES APPLYING FOR THE STATUTORY FREE SCHOOL MEALS, which means that school loses out on vital funding which is used to benefit the children.

We understand that parents are very busy and might not have the time to fill out additional paperwork to apply for the statutory free school meals. Therefore to help make this process easier for parents, we have introduced a new system, where school can apply on your behalf by simply using the information you provide on the attached form to complete an online application.

By doing this, school DOES NOT gain access to any of your personal records or financial details. We are simply given an answer “eligible” or “not eligible” for statutory free school meals and it removes the need for applications to be sent to the local authority as they have done in the past.

In addition, by completing this form, we will be able to register your application with a new confidential website www.myfreeschoolmeals.com which will confirm if school is entitled to claim the Pupil Premium for your child. Parents and carers who have a statutory entitlement to free school meals will also be entitled to free meals for any siblings in years 3-6 and will qualify the school to receive £1,320 per year for every child. This money is used to support the education of all pupils by funding vital intervention work to help pupils achieve their full potential. It is also used to support eligible families with other aspects of school life. Even if your personal circumstances change, the school retains the annual sum to educationally support your child throughout their years at Hollingworth Primary. That could amount to **over £9,000** per child – money that school cannot afford to lose.

To help school access the pupil premium funds which your child may be entitled, please complete the attached form and return it to school as soon as possible.

We will write to all families who are confirmed eligible for statutory free school means and the pupil premium.

Completing this form does not mean that your child is committed to having a school meal if they do not want one.

Yours sincerely,

Mrs. S. Tickle
Headteacher

Hollingworth Primary School



Market Street
Hollingworth
Via Hyde
Tameside
SK14 8LP

Headteacher: Mrs. S. Tickle, BA(Hons) NPQH
Deputy Headteacher: Mrs. H. Bates, BEd(Hons)

Tel: 01457 762136
Fax: 01457 765288

E-mail: admin@hollingworth.tameside.sch.uk
Website: www.hollingworth.tameside.sch.uk

PUPIL PREMIUM & FREE SCHOOL MEAL APPLICATION

Please read carefully. All applicants must complete sections A and B.

ELIGIBILITY

Free School Meals are available only to children whose parents/guardians are in receipt of the following benefits:

- Income Support
- Income-based Job Seekers Allowance
- Income-related Employment Support Allowance
- Support under Part VI of the Immigration and Asylum Act 1999
- Child Tax Credit, provided they are not entitled to Working Tax Credit and have an annual income as assessed by HM Revenue and Customs, that does not exceed £16,190
- Guarantee element of State Pension Credit

ABOUT YOUR CHILD/CHILDREN

Child's Last Name	Child's First Name	Child's Date of Birth			Name of School

PARENT/GUARDIAN DETAILS

	Parent/Guardian 1	Parent/Guardian 2
Last Name		
First Name		
Date of Birth		
National Insurance Number		
National Asylum Support Service Number (NASS) (if applicable)		
Daytime Telephone Number		
Mobile Number		
Email Address		
Address		
	Postcode:	Postcode:

PLEASE TURN OVER AND COMPLETE THE DECLARATION

DECLARATION

I declare that the information given on this form is correct. I agree that Hollingworth Primary School will use the information I have provided to process my claim for free school meals and will contact other sources as allowed by law to verify my initial and ongoing entitlement.

I agree to notify the school without delay of any change in my circumstances which may affect my entitlement to benefits.

Signature of parent/guardian: Date:

IMPORTANT:

The personal information you provide will be used for the purpose of processing this application form and will be in accordance with the principles of the Data Protection Act 1998.

FOR OFFICE USE ONLY			
Proof of entitlement for free school meals confirmed by Catering Support		Date	
Authorised by		Date	
Parent notified		Date	
Free meals start date		End date	